



Annex 5 Accreditation conditions for IKB Kip Certifying Authorities

Disclaimer:

The IKB Kip certification scheme has been translated with the greatest care and accuracy. In the event of any disagreement concerning the correct translation, the content, interpretation and operation of the IKB Kip certification scheme, the Dutch text of the IKB Kip certification scheme takes precedence in all cases.

ANNEX 5b: REQUIREMENTS TO INSPECTORS

Training and experience requirements for inspectors carrying out controls for the IKB Kip certification scheme.

Criterion	Minimum requirements	Minimum documentation CA
Personal characteristics	Customer-focused, social, honest and precise, tactful, perceptive, observant, decisive, independent.	CV or other evidence
Education	For the purpose of controls on poultry farms, inspectors should have at least a completed (agricultural) education at MBO level. For the purpose of controls on the links broiler hatcheries, slaughterhouses and cutting plants and main location multi-sites, inspectors should have at least a completed education at HBO level.	CV, MBO / HBO diploma or other evidence
Experience and knowledge	Knowledge and skills related to methods and techniques aimed at quality management systems in the agricultural sector. Proven knowledge of legally permitted use and application of veterinary medicinal and biocidal products (i.e. knowledge of CBG and CTGB). Knowledge about hygiene codes (HACCP) and legislation relating to hygiene, animal welfare and food safety. Knowledge of relevant databases such as KIPnet.	CV, (internal) training programme or other evidence
Qualification	Proven professional knowledge and audit skills related to methods and techniques for monitoring of the IKB Kip certification scheme. For the purpose of controls on poultry farms, inspectors should have attended a minimum of 20 inspections at representative farms in the poultry sector. In addition to this, for broiler hatcheries, slaughterhouses and cutting plants, at least one year of work experience in a relevant job and at least 10 inspections attended at representative companies in the respective links. For the purpose of controls on poultry farms and broiler hatcheries, slaughterhouses and cutting plants, at least one inspection for the concerning link(s) has to be carried out together with a qualified inspector or coordinator to achieve qualification.	CV, (internal) training programme or other evidence
Required further training	Continuing professional development through additional work experience, training, study, gatherings, seminars or other activities. Giving inspectors insight into the most up-to-date IKB Kip certification scheme and using and interpreting the control questions. Mandatory attendance of internal (harmonisation) meetings at least once per year.	CV, (internal) training programme, internal (harmonisation) meeting report or other evidence