

Checklist IKB Kip audit

Broilers



Dear participant,

Below you will find an overview of documents that must be present for assessment during an IKB Kip audit. The documents can also be viewed digitally and do not have to be printed. Behind every document you can see to which regulation this refers to. The list below is intended as an aid and only includes the points for the administrative part of the audit. For the complete list of current regulations you can visit www.IBKkip.com.

Documents and contracts	
○ Contract with Certifying authority	-
○ Job descriptions/protocols and associated training for staff	A02
○ Inspection report of electrical installations	B10
○ Contract with poultry veterinarian	H02
○ Signed animal health plan (AHP) and signed animal treatment plan (ATP)	H06 / H07
Receipts and records	
○ IKB PSB receipts (for loading, cleaning, disinfection etc.). When you perform pest control yourself, and rodenticides are used for this purpose, you must be certified for this purpose according to the regulations in force in the country	G06 / G07 / G08 / G09 / G10 / J39
○ Veterinarian prescriptions, statements and records	H03 / I09 / I10 / I12 / I13 / I15 / I18 / VE01
○ Feed delivery notes of compound feed and feed ingredients (from GMP+ certified animal feed suppliers). Own cultivation or farmer-to-farmer supply according to GMP BA10 standard (VVAK)	F01 / F02 / F07
Performed research / Results	
○ Delivery notes day-old chicks (date of birth, date of flock arrival, number of broilers, breed, name of hatchery, registration number of breeder and age of parent hens)	VB03 / VC01 / VE04
○ AI research results or a signed document from veterinarian	H04
○ Salmonella results	C07 / C11 / C14 / H10
○ Drinkwater inspection results	F15 / F16
○ Quality assessment of the abattoir, rejections reports of veterinary authority and slaughter report for each flock	VC02
○ Hygienogram results	VG04 / VG05
Registrations	
○ Products and substances used on the poultry farm must be registered in the administrative records	A07 / J37
○ House overview (date of birth chicks, date of delivery, house number, number of animals first installed, daily numbers of selected animals, daily mortality, lighting scheme, vaccination programme, weight table and feed table)	H01 / H05 / VC08
○ Alarm and backup generator tests registrations	B05 / B06
○ Pest control registrations	J21
○ Legionella control plan (registrations) ¹	J36
○ Food Chain Information forms per flock	VC10
○ Chick passports per flock (mortality rate feedback)	VC11
○ Send feedback to loading team on percentage of injuries	VC16
○ A positive status as regards Salmonella: notify this to loading team	G04

¹ See [practical tools for participants](#).