

Checklist IKB Kip audit

Hatcheries



Dear participant,

Below you will find an overview of documents that must be present for assessment during an IKB Kip audit. The documents can also be viewed digitally and do not have to be printed. Behind every document you can see to which regulation this refers to. The list below is intended as an aid and only includes the points for the administrative part of the audit. For the complete list of current regulations you can visit www.IBKip.com.

Rapports and contracts	
○ Contract with certifying authority	-
○ Contract with certified poultry veterinarian	BG01
○ Function descriptions/protocols and associated training for staff	A02
○ Work protocol for hygiene and food safety	A06 / A07
○ Cleaning and hygiene plan (including check on effectiveness)	BB03
○ Certificates for pest control	C01 / C02
Receipts and records	
○ Delivery notes of hatching eggs (Veterinary receipts, NCD results, MG and Salmonella results)	BB02 / BC01 / BC02
○ Chick passport per flock (amount of day-old chicks delivered, date of birth, name hatchery, food supplier, vaccination overview etc.)	BE01
○ If applicable: Delivery notes for feed and feed additives (from GMP+ certified animal feed suppliers)	BF04
Performed research / Results	
○ Salmonella results	BB06
Registrations	
○ Record of complaints	A05
○ Registrations pest control plan	C03 / C04 / C05
○ Registrations of alarm test and back-up generator	BA01 / BA02
○ Hygiene and cleaning registrations	BB04
○ Registration per batch hatching eggs (hatching chamber/hatcher, destination of day-old chicks, number of day-old-chicks)	BD01
○ Feedback to breeding farm; fertilisations and hatching rate, number of eggs delivered not suitable for hatching	BE02